

ARMADA AGRICULTURAL SOCIETY
MEETING MINUTES
Monday, March 7, 2011

Present: Philip Ballard, Nancy Bliss, Jim Brohl, Ted Dalia, Mary Ebert, Jim Eckhout, Patricia Fons, Ken Goike, Jr., Jim Hanvey, Phillip Kent, Robert Kitchen, Paul Marcath, Dean Reinhardt, Bill Schapman, Gerald Spriet, Mark Sweeney, Rob Tibbits III

Absent : Mike Bohm, Ted Corey, Dennis Marcath, & Gary Witt

The monthly board meeting of the Armada Agricultural Society was called to order by President Ken Goike, at 7:00 p.m.

Bill Schapman made a motion to accept the meeting agenda as presented. Seconded by Phil Kent. Motion carried.

A motion was made by Bill Schapman and seconded by Phil Ballard to accept the meeting minutes from the January 10, 2011 board meeting. Motion carried.

A motion was made by Gerry Spriet and seconded by Jim Eckhout to accept the meeting minutes from the February 7, 2011 meeting with one addition. It was recommended that the minutes reflect the children's ages in the gate prices for 2011 (9 to 12 years old). Motion carried.

A motion was made by Bill Schapman and seconded by Gerry Spriet to accept the minutes from the February 22, 2011 special meeting with one spelling update (Discuss to discussion). Motion carried.

Guests: Eugene DeHondt

Treasurer's Report:

The Treasurer's Report was presented by Rob Kitchen. A motion was made by Jim Brohl and seconded by Paul Marcath to accept the Treasurer's Report as presented. Motion carried.

Communications:

1.) A letter from Kathy Jamieson was read requesting members of the Armada Agricultural Society to attend the 4-H Superintendent Meet and Greet at the 4-H office on March 21, 2011 at 6:00 p.m. Determined by a show of hands reservations will be made for 10 individuals.

2.) Advertising for MFEA / Detroit Free Press was given to the advertising committee for consideration.

Accounts Payable:

AT&T	\$ 44.63
AT&T	\$215.03
Auto Value	\$ 82.38
Carnago & Carnago – W2’s/1099’s	\$576.48
Comcast	\$ 65.00
IKON – Quarterly Office Printing	\$430.44
Korte’s	\$ 22.27
PNC-Visa	\$341.56
Waste Management	\$116.21
Gerry Spriet (Ticket Booth Stools)	\$100.00

A motion was made by Jim Eckhout and seconded by Jim Brohl to pay the March utilities/payroll and other reoccurring bills. Motion carried.

A motion was made by Gerry Spriet and seconded by Mary Ebert to pay the Accounts Payable bills listed above.

Committee Reports:

Mary Ebert reported that Armada Grain donated five (5) baskets to the Armada Agricultural Society to be used for community service requests. She requested a thank you letter be sent.

Mary Ebert researched the 2010 monies spent in the horse department. She requested that the horse budget be returned to \$10,000.00 from \$5,000.00. No action was taken. President Ken Goike stated that the adjustment would be made to the budget in 2012. The need for extra funds has been noted to the board.

Mary Ebert presented the fair book quotes to the board: Homestead Printing in Richmond (\$3,225.00 trimmed and stapled or \$3,975.00 plastic coil or \$3,975.00 GBC perfect binding), Romeo Printing (\$3,995.00 plastic coil or \$4,149.00 perfect bind or \$4,219.00 plastic spiral bind) and IKON (\$2,128.00 tape bound). A motion was made by Mary Ebert to purchase 1,000 fair books; up to 104 pages each, at a cost not to exceed \$2,500.00 from IKON. The motion was seconded by Bill Schapman. Motion carried.

A letter has been sent to the Armada Music Boosters by Mary Ebert to see if they would like to work in Barns 1 & 2 again this year for a donation.

Mary Ebert stated she has written two grants on behalf of the Armada Agricultural Society. One to Walmart and one to State Farm.

Mary Ebert stated that she purchased crowns, in the amount of \$150.00 on sale, for Homemaker and Youth Achiever winners for the next three years.

Mary Ebert requested paper be purchased for the risers to display exhibits for the 2011 fair. A motion was made by Jim Brohl and seconded by Mark Sweeney to purchase display paper for the 2011 Armada Fair. The cost is not to exceed \$400.00. Motion carried.

As a point of information, Mary Ebert stated that the postage used in the office in 2010 amounted to \$3,215.15.

Pat Fons stated the horse judges have been contacted. Pat also presented information on equipment previously borrowed from 4-H yearly for the horse shows. It was stated that 4-H is no longer able to loan this equipment to outside organizations. A motion was made by Mary Ebert and seconded by Rob Kitchen to purchase a timer, jumps, water fall, cones, etc, which were previously borrowed. The cost is not to exceed \$1,750.00. Motion carried.

Phil Kent stated that maintenance tested the flood light behind the bathrooms. It was suggested that the light be replaced. The committee is going to price an LED light before further action is taken. A motion was made by Rob Kitchen and seconded by Phil Ballard to purchase a new light for this location. The price is not to exceed \$400.00. Motion carried.

A sheet was passed around to the fair board members to sign-up for their 2011 board shirt and hat. A motion was made by Phil Kent and seconded by Bill Schapman to purchase the shirts and hats from API for a not-to-exceed amount of \$1,050.00. Motion carried. A motion was made by Jim Hanvey and seconded by Phil Kent to accept one board shirt and one hat in lieu of the \$35.00 stipend to board members. Any additional shirts or hats would be paid for by the individual requesting them. Motion carried.

Rob Kitchen stated that the Sam's Club account has been closed. Mary Ebert made a motion to apply for a 501-C5 Sam's card to be used by AAS board members only. This account would be tax-exempt. The motion was seconded by Gerry Spriet. Motion carried. The Treasurer was instructed to proceed with the application.

Gerry Spriet stated that stairs are needed for the refreshment tent stage. Eugene DeHondt will research possibly getting them donated and report back to the board.

Gerry Spriet stated that the rental trailer used behind the refreshment tent can be replaced with a shed currently stored by the Armada Agricultural Society at the Reinhardt residence. A motion was made by Bill Schapman and seconded by Phil Kent to repair the 10'x12' shed to be used for a portable office at the refreshment tent. The cost is not to exceed \$500.00. Motion carried.

Gerry Spriet discussed the possibility of having an arm wrestling contest sponsored by Detroit Arm Benders at the 2011 Power Sport Weekend refreshment barn. There would be no cost to the Armada Agricultural Society. Entry fees would be charged by Detroit

Arm Benders. The board requested further information and that insurance liability be investigated.

Bill Schapman stated that the Power Sport Weekend Committee is looking into the possibility of having the Kansas City Barbeque Society hold a barbeque contest at this year's event. Phil Kent has submitted the paperwork and we should hear by March 15th if our event has been approved as a contest location. The committee is meeting on March 12th to discuss further details of the weekend. Bill also stated that Mike Hallas is looking into having a chassis dyno on site for the event. The Power Sport Committee suggested that the entry fee for the 2011 weekend be \$8.00 for adults and \$3.00 for kids.

Bill Schapman has been in contact with Cardinal Mooney and Relay for Life to bid on the parking lot contract for the 2011 Armada Fair. Bill will continue to research bidders and request proposals. A new procedure is being considered for campers during fair week. It is difficult to switch out campers/rv's that do not stay the full week. It was suggested that \$20.00 per day be charged for modern campsites (electrical and water) and \$10.00 a day for primitive. Further investigation is needed.

Jim Brohl stated that the 2011 fair tickets have been ordered. Tickets will no longer be used in the parking lot. Clickers will be used for a car count instead.

Unfinished Business:

- a. The 4-H Dinner headcount from the Armada Agricultural Society will be 10. Mary will contact the 4-H office with the count.
- b. Power House update ~ the switch gear arrived today.
- c. Woodchips ~ Rob Tibbits ~ The Armada Grain quote for woodchips is \$4.25 per bag. Rob will continue to research pricing.
- d. Blocks from Dan's Excavating for the arena ~ A motion was made by Phil Kent and seconded by Ted Dalia to table this item pending additional information.

New Business:

- a. Hire Mike Romatz and Phil Smith for Project RED ~ discussion ensued. Project RED will take place on Tuesday, April 26, 2011. A motion was made by Jim Eckhout and seconded by Bill Schapman to ask Mike and Phil to return to work for the 2011 fair season and for Project RED on an as-needed basis, using work orders. Supervision would be provided by the superintendent of the appropriate committee requesting work be completed at a rate of \$8.00 per hour. Motion carried.
- b. Fire Extinguishers ~ Phil Kent ~ Due to state regulations the fire extinguishers need to be inspected, recharged or replaced. A motion was made by Rob Kitchen and seconded by Paul Marcatto to inspect, recharge or replace fire extinguishers for an amount not-to-exceed \$500.00. Motion carried.
- c. Mary Straubel stated that all fair book changes must be to her in the office no later than April 1 for the 2011 fair.

- d. Dairy Days ~ Pat Fons ~ Pat stated that the United Dairy Conference of Michigan has free give-aways to pass out to the public. She suggested we request these items and pass them out during Daily Day at the fair. The board agreed. Pat will submit the paperwork to the UDCM.
- e. Bench/Brick deadline ~ Bill Schapman ~ Bill stated that a deadline date has been added to the request form. Dean Reinhardt will contact Russell Heldt in regard to building benches and will order any requested bricks. Mary Straubel has the request lists in the office.
- f. REATA Contract ~ Phil Kent ~ Phil reported that the antique tractors would like to return to the 2011 fair. A motion was made by Jim Brohl and seconded by Bill Schapman to pay the REATA \$2,200.00 for shows at the 2011 Armada Fair. Motion carried.
- g. Drugs are Trash Bags ~ Mary Straubel ~ Drugs are Trash bags are now on sale through the Armada Elementary School. Phil Ballard made a motion to purchase 30 boxes of 100 count bags at \$26.00 each for the 2011 season. The motion was seconded by Nancy Bliss. Motion carried.
- h. Historical Display ~ Jim Brohl suggested that the Kent family design a historical display for the 2011 fair. Phil Kent will discuss it with his family.

Motions and Resolutions: None presented at this time.

President's Report ~ Ken Goike, Jr. ~ The animal and carnival committees need to meet to discuss details in regard to the carnival opening on Sunday at 1:00 p.m. Ken would like the board to pursue a corporate picnic for the Sunday before fair in 2012. Ken presented Eugene DeHondt with a plaque for being named the "Volunteer of the Year" for the State of Michigan by the Michigan Association of Fairs and Exhibits.

A motion to adjourn was made by Mark Sweeny and seconded by Phil Ballard. Motion carried. The meeting adjourned at 9:05 p.m.

Submitted by Acting Secretary
Nancy Bliss